

Pembroke Regional Hospital

Board of Directors Meeting

Wednesday, June 28, 2023

5:00 p.m.

In-Person Meeting – Pembroke Regional Hospital, Boardroom, Tower C (C142)

MINUTES

Attendance	P	R/A	Attendance	P	R/A
Voting Directors			Non-Voting Directors		
David Unrau, Chair	✓		Sabine Mersmann, President & CEO	✓	
Rebecca Paulsen, Vice Chair	✓		Dr. Thomas Hurley, Chief of Staff	✓	
Dean Sauriol, Vice Chair	✓		Dr. Margarita Lianeri, President of Professional Staff	✓	
Richard Wilson, Past Chair	✓		Beth Brownlee VP Clinical and Support Services / CNE	✓	
Amy Sicoli, CHSO Designate	✓		Resources (Non-Voting)		
Suli Adams	✓		Scott Coombes	✓	
Daniel Burke	✓		Melanie Henderson	✓	
Kim Drake		✓	Carolyn Levesque	✓	
Matthew Neadow	✓		Recorder		
Neil Nicholson	✓		Sarah Mellish	✓	
Lisa Edmonds, Foundation Chair	✓				
Diana Gagné, President of Hospital Auxiliary	✓				

Agenda Items	Action
1.0 <u>Board Education Session – District Stroke Program</u>	Lisa Bradley, Director of Rehabilitation, Medical, Ambulatory Clinics and Environmental Services and Dr. Debbie Timpson, Chief of Rehabilitation, provided the Board with an <u>overview</u> of the Champlain Regional Stroke System with a particular focus on Pembroke Regional Hospital's role as a District Stroke Centre to deliver best practice stroke care within Renfrew County.
2.0 <u>Call to Order</u>	David Unrau called the meeting to order at 6:18 p.m.
2.1 Opening Prayer	Amy Sicoli led the Board in an opening prayer followed by the Land Acknowledgement Statement read by David Unrau.
2.2 Land Acknowledgement	
3.0 <u>Adoption of Agenda</u> Motion 1	Moved by Richard Wilson, seconded by Amy Sicoli, that the agenda of the June 28, 2023 Board Meeting be accepted as presented. <p style="text-align: right;">CARRIED</p>
4.0 <u>Declaration of Conflicts of Interest</u>	A call for declarations of conflicts of interest was made. No conflicts of interest were declared.
5.0 <u>Strategic Matters – Generative Discussion</u>	

5.1 Master Programming/Planning Process

Debbie McDonald, Senior Partner at Agnew Peckham Health Care Planning Consultants, provided the Board with a presentation detailing the work and cost involved in the Master Planning and Ministry of Health Capital Planning Processes.

It was asked if the development of the Ontario Health Teams has had any impact on the master planning process and Ms. McDonald noted that there have been no changes at this time.

Ms. McDonald noted that the timeline for a capital plan for a medium-sized hospital is approximately 10-12 months and the cost for the Hospital for the services provided by Agnew Peckham would be in the range of \$400-500 thousand.

It was agreed that this topic will be revisited in September to further discuss whether to move forward with the development of a master plan and how this will be incorporated into the upcoming strategic planning exercises.

6.0 Patient Story

Andrew Keck, Clinical Manager of Quality and Risk Management / Patient Relations Delegate provided the Board with an overview of a patient story.

6.0 President and CEO's Report

- Memorial Service

- EDI Committee

On June 4, 2023, our hospital hosted one of two bi-annual memorial services celebrating the lives of those who have died while in our care. The service was held at Our Lady of Lourdes Church and was attended by 100 friends and family members. Following the service a small reception was held in the parish hall.

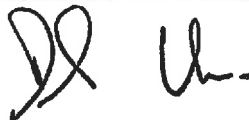
PRH's Equality, Diversity and Inclusion Committee has been meeting regularly while developing ways in which our hospital can improve not only the patient experience but also our work environment so that everyone feels a sense of belonging and acceptance while receiving care or employed as part of our health care team. Part of this includes expanded recognition and celebration of all those who are part of our community by acknowledging special days, weeks, or months on our digital screens and social media sites.

In June, we have been able to recognize Pride Month and National Indigenous History Month with activities including a Healing Circle/Native Drumming with Nish Nabie, two lunch and learn sessions with representatives of PFLAG Canada –

<ul style="list-style-type: none"> • Staff Appreciation BBQ • Summer Edition of Community Connection 	<p>Renfrew County, Pembroke Pride and Renfrew Pride, and The Kairos Blanket Exercise facilitated by representatives of The Circle of Turtle Lodge in Golden Lake. PRH was also able to have representation at the National Indigenous Peoples Day event at the Pembroke Waterfront.</p> <p>As part of the Hospital's ongoing efforts to recognize and celebrate all members of our health care team, our annual Staff Appreciation BBQ was scheduled for June 28, 2023 and was once again catered by Harvey's.</p> <p>The Summer 2023 edition of our public newsletter which is also being formatted as our annual report and review of the past 6-12 months will be on our website by the end of the month and will be in mailboxes in early July.</p>
<p><u>7.0 Business/Committee Matters – Generative Discussion</u></p> <p>7.1 Budget/HSAA/HOCC/CHSO AGM Update</p> <p style="text-align: right;">Motion 2</p> <p>7.2 Workforce Stabilization Update</p>	<p>Sabine Mersmann attended the Catholic Health Sponsors of Ontario (CHSO) Annual General Meeting on June 20, 2023 and provided them with a presentation on our submitted report and the risks facing the Hospital at this time. They noted that they were happy with the progress of the Hospital and commented that all sponsored organizations are reporting similar issues and concerns around the current financial situation.</p> <p>Scott Coombes provided the Board with a <u>presentation</u> on the 2023/24 Budget, Hospital Services Accountability Agreement (HSAA) and Hospital On-Call Coverage (HOCC) funding.</p> <p>At this time, the Hospital has been provided with a second extension of the current HSAA from June 30, 2023 to September 30, 2023 and the Board agreed to move forward with this extension at this time.</p> <p>Moved by Richard Wilson, seconded by Rebecca Paulsen, that the Board of Directors approves the Hospital Service Accountability Agreement Extension from June 30, 2023 to September 30, 2023.</p> <p style="text-align: right;">CARRIED</p> <p>Beth Brownlee provided the Board with a <u>presentation</u> on the Hospital Driver surrounding</p>

<p>7.3 Accreditation Update</p>	<p>Workforce Stabilization.</p> <p>Beth Brownlee provided the Board with an <u>update</u> on the Accreditation Canada Appeal Decision confirming that the final decision will be that Pembroke Regional Hospital is Accredited. The next steps will include working with the teams and ensuring any necessary action plans are in place. It was noted that PRH was able to achieve the highest number of standards met from previous surveys and the Hospital is very proud of this accomplishment. The Board expressed appreciation for all the hard work that the staff put into completing the Accreditation Survey.</p>
<p>8.0 <u>Consent Agenda</u></p>	<ul style="list-style-type: none">• Verified the Board Minutes of May 24, 2023• Received the Medical Advisory Committee minutes of June 21, 2023 and approved the following motions:<ul style="list-style-type: none">• the Board of Directors accepts the recommendation of the Medical Advisory Committee and approves the following new Term application: <u>New Term Applications</u> Dr. Al Hashim, Abdul Hakeem – Critical Care• that the Board of Directors accepts the recommendation of the Medical Advisory Committee and approves the following Term reapplications: <u>Term Reapplications</u> Dr. Bhatia, Rajni, Emergency Medicine Dr. Peddie, Shauna – Hospitalist / Emergency Medicine• that the Board of Directors accepts the recommendation of the Medical Advisory Committee and approves the following reapplications: <u>Active Reapplications Moving to Courtesy</u> Dr. Jones, Jeff - Surgery - Otolaryngology• that the Board of Directors accepts the

	<p>recommendation of the Medical Advisory Committee and approves the following reapplications:</p> <p><u>Active Reapplications Moving to Term</u> Dr. Jilkina, Tatiana – Emergency Medicine</p> <ul style="list-style-type: none"> • Received the minutes of the Chiefs of Departments Selection Committee meeting held April 27, 2023 and the notes from the interview held June 23, 2023 and approved the following motions: <ul style="list-style-type: none"> • that the Board of Directors accepts the recommendation of the Chiefs of Departments Selection Committee that Dr. Valentine Okechukwu be elected for a three-year term as Chief of Psychiatry • that the Board of Directors accepts the recommendation of the Chiefs of Departments Selection Committee that Dr. Anne Marie Savoie be elected for a three-year term as Chief of Hospitalist Medicine. • Received the minutes from the Board Ethics Committee meeting held June 12, 2023 • Received the minutes from the Resource and Audit Committee meeting held May 23, 2023 • Received the Foundation Report
<p>9.0 <u>Open Forum</u></p>	<p>There were no additional items brought forward for discussion during the open forum.</p>
<p>10.0 <u>Next Meeting</u></p>	<p><i>Next Board Meeting on Wednesday, September 27, 2023 at 5:00 p.m. – Boardroom, Tower C (C142)</i></p>
<p>11.0 <u>Adjournment</u></p>	<p>Motion 3</p> <p>Motion to adjourn by Matthew Neadow at 7:19 p.m.</p> <p style="text-align: right;">CARRIED</p>



D. Unrau, Board Chair



S. Mersmann, President & CEO