

PEMBROKE REGIONAL HOSPITAL

MEMO

TO: All Employees
FROM: Ralph Hatem, Director, Human Resources
DATE: February 12, 2024
SUBJECT: Inclement Weather

As you may be aware, the County of Renfrew is anticipating a “significant weather event”, with a potential for up to 30-40 cm of snow, starting this evening into Thursday, February 13, 2025.

With that, there is an expectation that we all make every reasonable effort, consistent with personal safety, to report to work during periods of inclement weather. As everyone has different commutes, driving skills, vehicles and comfort levels, we ask you to be proactive, use your judgement, and plan ahead when inclement weather is forecasted. This may include:

- Asking a friend or co-worker for a lift
- Taking a taxi to work
- Staying at someone’s home that is closer to work
- Discussing other alternative options with your manager

Please note that you truly are an important part of the PRH team, and while your presence at work is needed, we also need you to stay safe. Please exercise extra caution when travelling in inclement weather.

If you are unable to arrive to work, please notify Staffing (x6155) or Clinical Resource (x6820). For more information, review the [absence notification process](#).

If you have any questions or concerns, please reach out to your manager.