



## Directory of Personal Information Banks

### **Administration and Governance**

Board Membership  
Board Applications

### **Business Office**

Customer and Billing Invoices

### **Corporate Communication**

Images

### **General Administration**

Departmental Contact Lists and Scheduling

### **Health Records**

Records under the Personal Health Information Protection Act  
Request for PHI files  
Master Patient Index  
Patient Chart – Health Record  
Patient Diagnostic Images  
Ontario Breast Screening Program Records - Confirm

### **Human Resources / Payroll**

Personnel Records  
Employee Competition & Recruitment  
Grievances and Arbitrations  
Human Rights Complaints and Investigations  
Leave Management  
Record of Training  
Workers Compensation and Disability Management  
Employee Payroll Files  
Benefits Records  
Pension Records  
Payroll Register/Pay Period Processing  
Pay Deductions Authorizations  
T4/T4A Reports & Canada Pension Plan Contributions

### **Information Technology**

Systems and Accounts Administration Records

### **Occupational Health and Safety and Infection Control**

Occupational Health and Safety Records  
Infection Control Records



## **Pharmacy**

Pharmacy: Inpatient and Outpatient Prescriptions

## **Protection Services**

Security Reports  
Video Surveillance Records  
I.D. Card and Key Access Records

## **Organizational Learning**

Equipment Loans Records

## **Quality and Risk**

Freedom of Information Requests  
Patient Relations Files including Investigation and Complaint Record  
Incident Reports

## **Volunteer Services**

Volunteers  
Volunteer Applications